



0-C-2025-230



Republic of the Philippines
VISAYAS STATE UNIVERSITY
OFFICE OF THE HEAD FOR PROCUREMENT

R E Q U E S T F O R Q U O T A T I O N

PR No: **GF-2025-02-00254 (Page 1 of 3)**

Canvass No: **C-2025-230**

Date: **03-10-2025**

Name of Supplier:

Mode of Procurement : NP - Small Value Procurement

Address of Supplier:

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address:

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	Brand and Model**	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:
1	Training Kit*		1,080.00	135	person				JESSAMINE C. ECLEO Head, Procurement
	xxxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxx								Canvassed By:
									LESTER G. LAYOLA Canvasser
									Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for
								(Printed Name & Signature of Supplier)	

**Please see attached specification*

***If item does not have a brand/model specify "brandless" or "ordinary" or the place of origin of the item or a picture of the item, whichever is convenient to you.*

End-User: PRCRTC

Purpose: PhilRootcrops National TWG and Partners Workshop

- Baybay Ormoc Manila
- Tacloban Samar Cebu
- Leyte So. Leyte Davao

Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC or with no indicated brand and model shall be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

- Business Permit
- PhilGEPS Registration No.
- Income / Business Tax Return
- Omnibus Sworn Statement

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SPECIFICATION

Item #	Item Name	Remarks (from End User)
1	Training Kit	
Full Specification Should include: 1. Tote Bag <ul style="list-style-type: none">• Color: Off white• Size: 13.5 x 16 inches• Style: FLAT without zipper• Material: Canvas Textile• Texture: Thick quality• Design: Personalized 2. ID Sling with Jacket <ul style="list-style-type: none">• Sling Texture: Thick quality• Sling Design: Design: Personalized• Sling Size: ¾ inch• Jacket: Thick Quality 3. Notebooks/Writing Pad <ul style="list-style-type: none">• High Quality• Black Cover• Design: Personalized 4. Ballpen <ul style="list-style-type: none">• Blue• Design: Personalized 5. Alcohol/Hand Sanitizer		Sample Image <i>No Image Attached</i>

6. Facemask

7. Tshirt

- Material: Cotton
- Design: Personalized