



0-C-2025-224



Republic of the Philippines
VISAYAS STATE UNIVERSITY
OFFICE OF THE HEAD FOR PROCUREMENT

R E Q U E S T F O R Q U O T A T I O N

PR No: **GF-2024-10-01908 (Page 1 of 2)**

Canvass No: **C-2025-224**

Date: **03-03-2025**

Name of Supplier:

Mode of Procurement : NP - Small Value Procurement

Address of Supplier:

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address:

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	Brand and Model**	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:
1	Lunch (Buffet Style) Menu#5*		250.00	100	packs				JESSAMINE C. ECLEO Head, Procurement
2	Snacks AM (#2)*		100.00	200	packs				Canvassed By:
3	Snacks PM (#7)*		100.00	200	packs				LESTER G. LAYOLA Canvasser
	xxxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxxxxx								Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for
								(Printed Name & Signature of Supplier)	

**Please see attached specification*

***If item does not have a brand/model specify "brandless" or "ordinary" or the place of origin of the item or a picture of the item, whichever is convenient to you.*

End-User: CVM

- Baybay
- Ormoc
- Manila
- Tacloban
- Samar
- Cebu
- Leyte
- So. Leyte
- Davao

Purpose: Hosting of meetings, conferences, and seminars.

Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC or with no indicated brand and model shall be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

- Business Permit
- PhilGEPS Registration No.
- Income / Business Tax Return
- Omnibus Sworn Statement

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SPECIFICATION

Item #	Item Name	Remarks (from End User)
1	Lunch (Buffet Style) Menu#5	Hosting of meetings, conferences, and seminars.
<p>Full Specification</p> <p>Pork Tonkatsu</p> <p>Fish with Sweet & Sour Sauce</p> <p>Ceasar Salad</p> <p>Macaroni Penne</p> <p>Fruit Salad</p> <p>Softdrinks</p> <p>with flowing coffee</p>		<p>Sample Image</p> <p><i>No Image Attached</i></p>
2	Snacks AM (#2)	Hosting of meetings, conferences, and seminars.
<p>Full Specification</p> <ul style="list-style-type: none"> • Empanada at least 2 pcs or meat bread or any equivalent • Mineral Bottled Water or Softdrinks 		<p>Sample Image</p> <p><i>No Image Attached</i></p>
3	Snacks PM (#7)	Hosting of meetings, conferences, and seminars.
<p>Full Specification</p> <ul style="list-style-type: none"> • Spaghetti or Carbonara or equivalent • Mineral Bottled Water or Soft-Drinks 		<p>Sample Image</p> <p><i>No Image Attached</i></p>